EDUTECH
education technology services

Technical Assistance to ND Communities (A part of the SBDD-ND Program)
Project Status Report –May 2011

Project Name	**Technical Assistance to ND Communities (A part of the SBDD-ND Program)**
Sponsor	**Jody French**
Report Type	**Project Execution**
For period:	**5/1/2011 to 5/31/2011**
Submitted by:	**Jody French**

EXECUTIVE SUMMARY

Summary		Current Status	Green	Prior Status	Green

Accomplishments and Other Notes of Interest:
- Final TA Team Prep Workshop held in Dickinson on May 4-5, 2011.
- Communication between EduTech and schools continue following workshops to clarify expectations.
- Some schools have scheduled dates on their school calendar for community workshops.
- Project blog was updated with additional resources suggested during workshops.
- Schools submitting monthly progress updates in shared Google document.

Next Month's Expected Accomplishments:
- Monthly reports from schools documenting their progress sent to EduTech will continue.
- Schools will continue to schedule dates on their school calendar for community workshops.

COST MANAGEMENT

Summary		Current Status	Green	Prior Status	Green

The project budget below is based upon a breakdown of American Recovery and Reinvestment Act (ARRA) grant funds awarded to the ND Information Technology Department for the purpose of creating a statewide Broadband availability map and to provide that data to the Federal Government for the national broadband map. Initial funding was awarded on December 24th, 2009, and funding for this project was approved September 27, 2010.

*The awards commit the funds, but federal drawdown doesn't occur until the tech team submits its final report.

Budget Type	Original Budget	Current Baseline	Actual Cost	% Cost Variance	Over / Under	Estimate at Completion
Grant Applications awarded	$150,000		$150,000*			
Develop TA Team Prep Workshop	$36,000		$36,000			
TA Team Prep Workshop in Bismarck, ND	$600		$600			
TA Team Prep Workshop in Fargo, ND	$600		$600			
TA Team Prep Workshop in Minot, ND	$600		$600			
TA Team Prep Workshop in Devils Lake, ND	$600		$600			
TA Team Prep Workshop in Dickinson, ND	$600		$600			
Final Report	$36,000					
Subtotal	**$225,000**		$189,000			
Risk Contingency	$0					
Baseline Subtotal	**$225,000**		$189,000	**0%**		**225,000**
Management Reserve	$0					
Budget Total	**$225,000**		$189,000			

Green	Strong probability the project will be delivered on time, within budget, and with acceptable quality.
Yellow	Good probability the project will be delivered on time, within budget, and with acceptable quality. Schedule, budget, resource, or scope changes may be needed.
Red	Probable that the project will NOT be delivered with acceptable quality without changes to schedule, budget, resources, and/or scope.

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SCHEDULE MANAGEMENT

Summary		Current Status	Green	Prior Status	Green

The activities below reflect work that was scheduled to begin, has been completed, or was in progress during the reporting period, resulting in the reported schedule variance metric.

Activity	Baseline Start	Baseline Finish	"Baseline or Actual Start Date (whichever is first)"	Actual Finish Date	Physical % Complete
Promo of pending Grant Application to eligible schools	12/01/10	12/17/10	12/01/10	12/17/10	100
Develop Grant Application	12/01/11	12/10/10	12/01/11	12/10/10	100
Develop Grant Writing Session	12/10/10	01/21/11	12/10/10	12/10/10	100
Hold Grant Writing Assistance Sessions	01/19/11	01/21/11	01/19/11	01/21/11	100
Receive Grant Applications	12/10/10	02/23/11	12/10/10	02/24/11	100
Grant Applications evaluated	02/24/11	03/02/11	02/24/11	03/07/11	100
Grant Applications awarded	03/03/11	03/09/11	03/09/11	03/09/11	100
Develop TA Team Prep Workshop	03/10/11	04/19/11	12/01/10	4/25/11	100
TA Team Prep Workshop in Bismarck, ND	04/18/11	04/19/11	04/18/11	04/19/11	100
TA Team Prep Workshop in Fargo, ND	04/21/11	04/22/11	04/21/11	04/22/11	100
TA Team Prep Workshop in Minot, ND	04/25/11	04/26/11	04/25/11	04/26/11	100
TA Team Prep Workshop in Devils Lake, ND	04/28/11	04/29/11	04/28/11	4/29/11	100
TA Team Prep Workshop in Dickinson, ND	05/05/11	05/06/11	05/04/2011	05/05/2011	100
TA teams deliver workshops in their communities	05/01/11	04/30/12			0
Final report	05/01/12	07/30/12			0

Project Start Date	Original Baseline End Date	Current Revised End Date	Total Days	% Schedule Variance	Ahead / Behind	Estimated Completion Date
1/1/2011	7/30/12	NA	212	12.2%	Behind	7/30/12

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SCOPE MANAGEMENT

Summary		Current Status	Green	Prior Status	Green
Change Control Log Summary					
Change #	Description			Action Accept / Reject	Action Date
Comments:					
Deliverable Acceptance Log Summary					
Deliverable #	Deliverable Name			Action Accept / Reject	Action Date
Comments:					

RISK MANAGEMENT

Summary		Current Status	Green	Prior Status	Green
Risk Management Log Summary					
Risk #	Description	Response Plan		Owner	
1	Receipt of less than 30 grant applications	Avoid, Mitigate.		Jody French	
Comments: We have developed 1 avoidance and 2 mitigation strategies for this effort. This risk did become active in this period.					
Issues Log Summary					
Issue #	Description	Required Action		Owner	
1	Received 17 grant applications. Needed 30 awards to disburse all funds.	Closed – All funds awarded as noted below.		Jody French	
Comments: Schools submitted supplemental grant requests and were awarded. One school accepted the offer for the EduTech delivered grant.					

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